

# Application for Permit

(Type or Print Clearly)

## Melbourne-Tillman Water Control District

5990 Minton Road, Palm Bay, Florida 32907  
321.723.7233 Fax 321.725.5933  
mtwcd@melbournetillman.org

For District Use Only

Application No. PA -

Permit No. MT -

### OWNER

Date of Application: \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax Number \_\_\_\_\_ E-mail \_\_\_\_\_

### AGENT (with letter of authorization from OWNER if signing for OWNER)

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax Number \_\_\_\_\_ E-mail \_\_\_\_\_

### ENGINEER, ARCHITECT, or other TECHNICAL REPRESENTATION (if any)

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax Number \_\_\_\_\_ E-mail \_\_\_\_\_

### CONTRACTOR

Contractor required to contact MTWCD prior to undertaking construction.

Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax Number \_\_\_\_\_ E-mail \_\_\_\_\_

### APPLICATION REQUIREMENTS

Completed application form, Two (2) sets of design drawings and stormwater calculations with detail of all works for which permits are requested (along with one electronic media copy), a signed and sealed boundary survey of the site for which permit is requested.

There will be no fee for the first resubmittal that is submitted in response to the District's first Request for Additional Information (RAI). All subsequent re-submittal fees will be equal to the original permit fee (not including any additional per linear foot costs).

Permit Fees for governmental entities with reciprocal agreements will be waived.

Additional fees may be required upon MTWCD review of plans.

## PERMIT FEES

### **Culverts, Bridges, Roadways**

- |                          |  |             |                  |
|--------------------------|--|-------------|------------------|
| <input type="checkbox"/> | Culvert Installations                      | 0-120 LF    | \$ 750.00 each   |
| <input type="checkbox"/> | Culvert Installations                      | Over 120 LF | \$ 750.00 each   |
| <input type="checkbox"/> | Bridge – new, redesigns or<br>Box culverts | 0-120 LF    | \$ 1,500.00 each |
| <input type="checkbox"/> | Bridge – new, redesigns or<br>Box culverts | Over 120 LF | \$ 2,000.00 each |

Restricted to single barrel culverts or box culverts. All single barrel culverts must be capable of passing the peak 25 year flow with an upstream water elevation no greater than 1/10 ft. higher than the downstream water elevation.

### **Private Utility Lines** (Water, Sewer, Re-use, Phone, Electric, Cable, Gas, etc.)

- |                          |   |  |   |
|--------------------------|---|--|---|
| <input type="checkbox"/> | Utility Crossings under/over<br><b>existing culverts</b> of attached to<br>bridges    |  | \$ 750.00 + \$15.00/LF<br>(LF of crossing in rights-of-way) |
| <input type="checkbox"/> | For Sub Aqueous and Aerial<br>Utility Crossing  |  | \$ 750.00 + \$15.00/LF<br>(LF of crossing in rights-of-way) |
| <input type="checkbox"/> | Parallel Installations (for each<br>separate item inside District's<br>rights-of-way) |  | \$ 750.00 + \$20.00/LF<br>(LF of crossing in rights-of-way) |

### **Stormwater Outfalls or Drainage Pipes**

Piped outfalls within:

- |                          |  |                  |
|--------------------------|--|------------------|
| <input type="checkbox"/> | Projects 10 acres or less                      | \$ 750.00 each   |
| <input type="checkbox"/> | Projects above 10 acres and less than 40 acres | \$ 1,250.00 each |
| <input type="checkbox"/> | Projects 40 acres and above                    | \$ 1,750.00 each |

### **Temporary Construction Permits**

- |                          |   |           |
|--------------------------|---|-----------|
| <input type="checkbox"/> | Temporary Permit<br>Limited to a 6 month duration               | \$ 250.00 |
| <input type="checkbox"/> | Extension of Temporary Permit<br>Limited to a 3 month extension | \$ 250.00 |

Temporary construction permit fees cover the first site inspection visit only. The first re-inspections fee will be \$100.00, the second inspection fee will be \$150.00 with each inspection thereafter increasing \$50.00 each time. The contractor must complete all requirements listed in the permit before calling for inspection.

### **Miscellaneous Fees**

- |                          |   |                |
|--------------------------|---|----------------|
| <input type="checkbox"/> | Excavation of rights-of-way maintenance<br>berm if required for any of the above permitted structures,<br>and to include the removal of existing structures | \$ 355.00 each |
|--------------------------|---|----------------|

#### **Standard De-Watering Permit:**

- |                          |   |                   |
|--------------------------|---|-------------------|
| <input type="checkbox"/> | Ten (10) acres or less                              | \$ 625.00/month   |
| <input type="checkbox"/> | Above ten (10) acres and less than forty (40) acres | \$ 1,250.00/month |
| <input type="checkbox"/> | Above forty (40) acres                              | \$ 2,500.00/month |

### **Permit Transfers, Inspections, and Administrative Fees**

#### **Transfer of Permit**

- |                          |   |           |
|--------------------------|---|-----------|
| <input type="checkbox"/> | Transfer fee<br>Inspection by the District to determine reliability<br>of Structure prior to transfer of permit | \$ 100.00 |
|--------------------------|---|-----------|

Inspections of Residential Structures

Five (5) year inspection for a single-family resident by District \$ 50.00

**Recording Fees for all District issued permits will be billed to Permittee**

**PERMIT REQUEST – PROJECT INFORMATION**

1. Project Name: \_\_\_\_\_

2. Project Location

Canal Number \_\_\_\_\_ Nearest Street Intersection \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_  
Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

3. Complete description of all works requiring MTWCD permit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. How soon after receipt of permit will work commence? \_\_\_\_\_ days  
How many days will be required to complete proposed work? \_\_\_\_\_ days

6. Attach additional sheets as required.

**CERTIFICATION**

**As the Applicant for Permit I do understand and agree that the OWNER shall own, operate and maintain the permitted works.** Any erosion to or shoaling in the canal or flooding due to the permitted works, or failure thereof, shall be the responsibility of the OWNER to remove, repair or correct at no cost to the district. The OWNER agrees to hold and save the district and its successors harmless from any and all damages, claims, or liabilities that may arise from permit issuance. The OWNER further agrees to alter or remove the authorized use or construction as applied for if required in the interest of future drainage requirements of the district.

**Responsibility for ownership, operation and maintenance may be transferred to another entity acceptable to the district upon written notification, signed by the OWNER and the new entity that said transfer is requested.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, who is personally known to me, or has produced this identification, \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_