

Melbourne-Tillman Water Control District



Board Agenda

Melbourne-Tillman Water Control District

MEETING OF THE BOARD OF DIRECTORS

TUESDAY, JUNE 27, 2023

9:00 AM



Call to Order

Phil Weinberg, President

Pledge of Allegiance

Phil Weinberg, President

Roll Call

Lisa Blackett

Board Members:

Joseph Hale (Palm Bay September 30, 2025)

Brant Hoffman (Brevard County September 30, 2025)

Keith Jerdon, (West Melbourne September 30, 2024)

Don Jordan, (Palm Bay September 30, 2023)

Drew Powshok (Brevard County September 30, 2025)

Philip Weinberg, (Palm Bay September 30, 2024)

Jay Woltering (Brevard County September 30, 2025)

Staff & Support:

Rick Nipper, District Manager

Lisa Blackett, Assistant Manager/Administration,

Secretary/Treasurer

Jim Beadle, District Attorney

Recognition of Guests and Staff

Bo Rainbolt, Assistant Manager/ Operations

Mike McCabe, District Engineer

Senator Mike Haridopolos

Anne Elise Wester, St. John's River Water Management District (SJRWMD)

Chris Ossa, Kimley Horn

David Keys, AT&T

Melbourne-Tillman Water Control District

MEETING OF THE BOARD OF DIRECTORS

TUESDAY, JUNE 27, 2023

9:00 AM

Announcements

- Rainy Season Preparations Update
- Brevard County Budget Hearing August 10, 2023 at Max K. Rodes Park Community Center at 6:15 pm

Public Comments

Presentations

- C-1 Base Flow Demonstration, Anne Elise Wester, SJRWMD
- Sunrise Estates Parallel Use Request, Chris Ossa, Kimley Horn (Attachment 1)
- AT&T Parallel Use Request, David Keys, AT&T (Attachment 2)
- Legislative Update, Senator Mike Haridopolos

Regular Business

- Approval of the minutes from the April 25, 2023 MTWCD Board of Director's Meeting (Attachment 3)
- Approval of the District's Operating Statement through May 31, 2023 (Attachment 4)

New Business

Old Business

- Request to implement vacation and sick time accrual rate as 25-year employee for District Manager.
- Westbrooke Permit Application

Budget

- Request approval for a revision to the District's 2023/2024 Budget with the FY 2022/2023 budget amended to reflect the Brevard County Commission's May 9th, 2023 approval of the District's request to roll over \$555,879 in funds for capital equipment and expenses not received in the fiscal year (Attachment 5)
- Request approval for \$14,000 from Fuel, Oil & Gas (#5520100) to be applied to Rentals & Leases (#5440000) for the cost of the four-month rental of a mowing tractor (\$12,000) and the increase cost of the rental pumps (\$2000).

Melbourne-Tillman Water Control District

MEETING OF THE BOARD OF DIRECTORS

TUESDAY, JUNE 27, 2023

9:00 AM

Staff Reports

- District Manager's Report, Rick Nipper
 - District Operations Update
- Engineer's Report, Mike McCabe
 - Permit Updates
 - SOIRL Updates
- Assistant Manager, Operations Report, Bo Rainbolt
 - Field Operations
- Attorney's Report, Jim Beadle
- Secretary/Treasurer's Report, Lisa Blackett
 - FEMA Update

Closing

- Meeting Schedule – The next Board Meeting is scheduled for Tuesday August 22, 2023 at 9:00 am in the City of West Melbourne Council Chambers.
- Board Member Reports
 - Joe Hale*
 - Brandt Hoffman*
 - Keith Jerdon*
 - Don Jordan*
 - Drew Powshok*
 - Phillip Weinberg*
 - Jay Woltering*
- Adjourn

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the Melbourne-Tillman Water Control District Board of Directors with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, In accordance with the Americans with Disabilities Act and Section 286.26, FSS, persons needing special accommodations for this meeting shall within reasonable time, prior to this meeting, contact the Office of the Secretary to the Board of Directors, (321)-723-7233.

Attachment

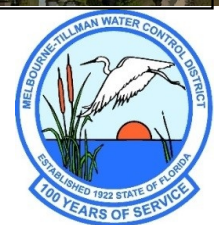
1



Legend

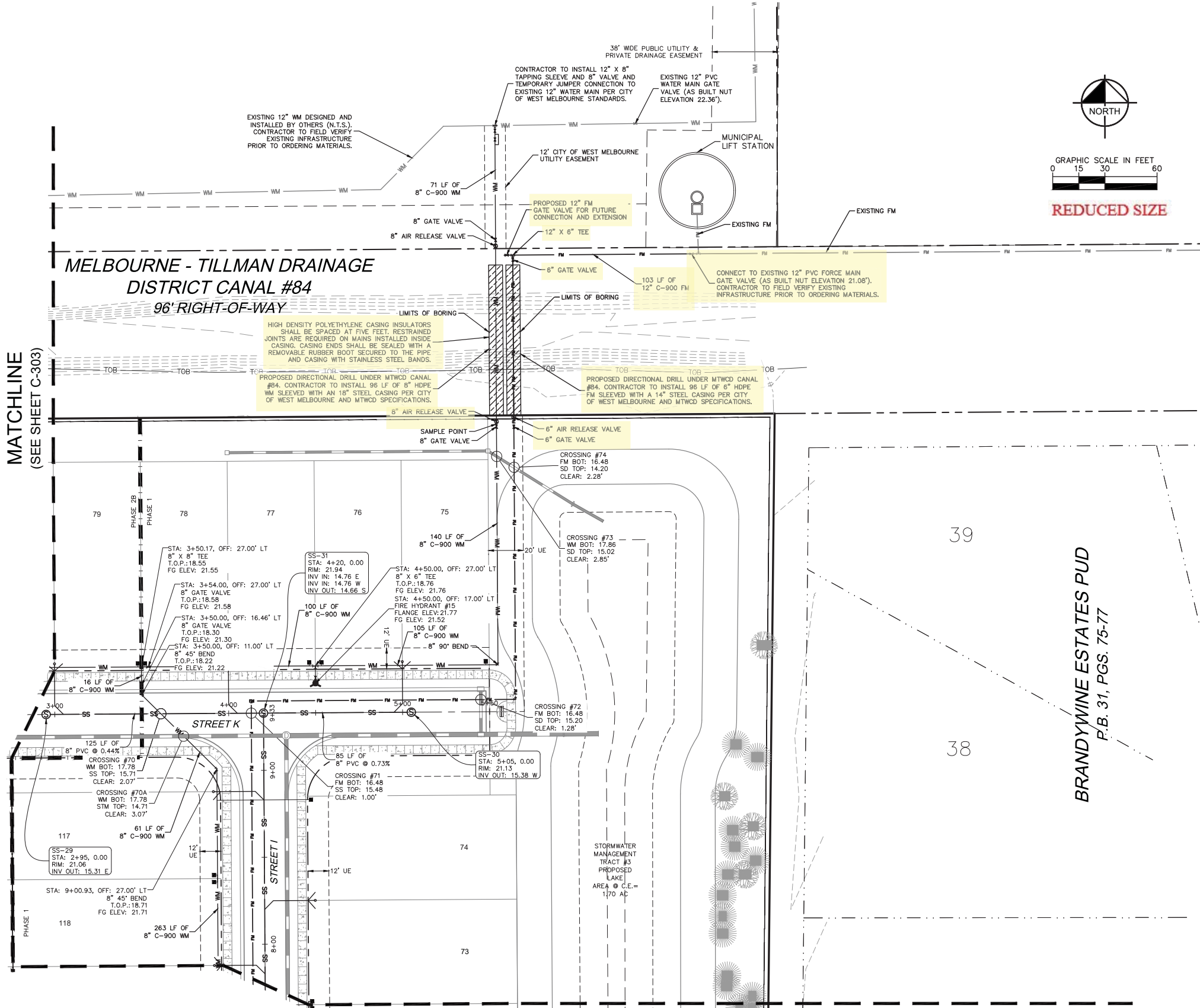
- Line
- Existing
- Proposed

Sunrise Estates parallel use forcemain extension Canal C-84



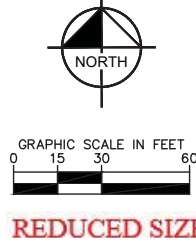
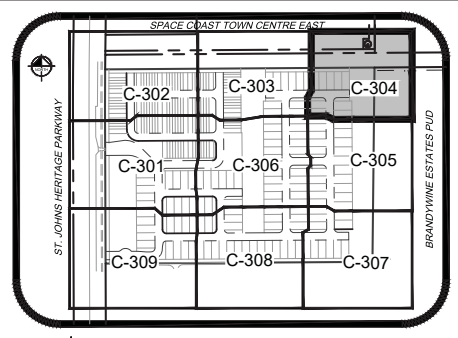
June 19, 2023

Plotted By: Procto, Michael Sheet Set: SUNRISE ESTATES Layout: C-304 Date: April 17, 2023 11:22:53am K:\WEB_DEVELOPMENT - Pulte Homes\CAD\PlanSheet\C-300-UTIL PLANS-Print-Setup.dwg
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MATCHLINE
(SEE SHEET C-303)

MATCHLINE
(SEE SHEET C-305)



UTILITY LEGEND

- PROPOSED WATER LINE
- PROPOSED IRRIGATION MAIN
- PROPOSED GATE VALVE
- PROPOSED FIRE HYDRANT
- PROPOSED SINGLE WATER SERVICE (1" LINE W/ 5/8" METER UNLESS OTHERWISE NOTED)
- PROPOSED DOUBLE WATER SERVICE (1.5" LINE W/ (2) 5/8" METERS UNLESS OTHERWISE NOTED)
- PROPOSED SINGLE SEWER SERVICE W/ CO
- PROPOSED DOUBLE SEWER SERVICE W/ CO
- ⊙ PROPOSED SANITARY MANHOLE
- PROPOSED SANITARY SEWER
- PROPOSED WATER CAP
- PROPOSED TEE
- PROPOSED CROSS
- PROPOSED LIGHT POLE

UTILITY NOTES:

1. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANIES AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS. ALL FILL MATERIAL IS TO BE IN PLACE, AND COMPACTED BEFORE INSTALLATION OF PROPOSED UTILITIES.
2. CONTRACTOR SHALL NOTIFY THE UTILITY AUTHORITIES INSPECTORS 72 HOURS BEFORE CONNECTING TO ANY EXISTING LINE.
3. SANITARY SEWER PIPE SHALL BE AS FOLLOWS UNLESS OTHERWISE NOTED ON THE PLANS:
 8" PVC SDR26 PER ASTM D 3034 DEPTHS LESS THAN 15'
 8" PVC C900 FOR DEPTHS GREATER THAN 15'
4. WATER LINES SHALL BE AS FOLLOWS UNLESS OTHERWISE NOTED ON PLANS:
 6" AND LARGER, PVC C-900 PER ASTM D 2241
 CLASS 200 UNDER ROADS, OTHERWISE CLASS 150
5. MINIMUM TRENCH WIDTH SHALL BE 2 FEET.
6. ALL WATER JOINTS ARE TO BE MECHANICAL JOINTS AND RESTRAINED AS REQUIRED BY THE CITY OF WEST MELBOURNE.
7. ALL UTILITIES SHOULD BE KEPT TEN (10') APART (PARALLEL) OR WHEN CROSSING 12" VERTICAL CLEARANCE (OUTSIDE EDGE OF PIPE TO OUTSIDE EDGE OF PIPE), UNLESS STORM IS CROSSING SANITARY, IN WHICH 18" OF CLEARANCE (OUTSIDE EDGE OF PIPE TO OUTSIDE EDGE OF PIPE) IS REQUIRED, PER CITY OF WEST MELBOURNE TECHNICAL STANDARDS.
8. CONTRACTOR SHALL MAINTAIN A MINIMUM OF 36" COVER ON ALL WATER LINES AND FORCE MAINS.
9. CROSSINGS AND CONFLICTS MUST BE PER CITY OF PSL SPECIFICATIONS. LINES UNDERGROUND SHALL BE INSTALLED, INSPECTED AND APPROVED BEFORE BACKFILLING.
10. ALL CONCRETE FOR ENCASUREMENTS SHALL HAVE A MINIMUM 28 COMPRESSION STRENGTH AT 3000 P.S.I.
11. CONTRACTOR IS RESPONSIBLE FOR COMPLYING TO THE SPECIFICATIONS OF THE LOCAL AUTHORITIES (CITY OF WEST MELBOURNE) WITH REGARDS TO MATERIALS AND INSTALLATION OF THE WATER AND SEWER LINES.
12. ALL WATER MAIN INSTALLATIONS SHALL COMPLY WITH THE COLOR CODING REQUIREMENTS OF CHAPTER 62-555.320 FAC.
13. VALVES ARE NOT TO BE PLACED IN CURBS, SIDEWALKS, OR DRIVEWAYS. ALL MANHOLES SHALL BE ADJUSTED TO FINAL GRADE PRIOR TO BEGINNING PAVING.
14. DRIVEWAY APRON IS SHOWN FOR REFERENCE ONLY. DRIVEWAYS ARE TO BE CONSTRUCTED AND PERMITTED AS PART OF THE BUILDING PERMIT PROCESS.
15. EACH PULL BOX MUST HAVE A MIN. 50' OF SLACK OF FIBER OPTIC CABLE PER CITY SPEC.
16. EACH SPLICE BOX MUST HAVE A MIN. 100' OF SLACK OF FIBER OPTIC CABLE PER CITY SPEC.
17. TRACER WIRE MUST BE INSTALLED PER CITY SPEC./QPL.

VERTICAL DATUM
ELEVATIONS SHOWN HEREON ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988.



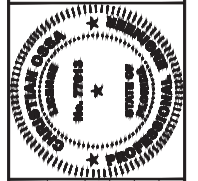
Call 811 or www.sunshine811.com two full business days before digging to have utilities located and marked.
 Check positive response codes before you dig!

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CHRISTIAN OSSA, P.E. ON THE DATE ADJACENT TO THE SEAL.

PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES

NO.	REVISIONS	DATE	BY

Kimley-Horn
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 WWW.KIMLEY-HORN.COM REGISTRY No. 696



KHA PROJECT	047897062
DATE	04/10/2023
SCALE	AS SHOWN
DESIGNED BY	MJP
DRAWN BY	MJP
CHECKED BY	CO

WATER AND SEWER PLANS

SUNRISE ESTATES
 ST. JOHNS HERITAGE PARKWAY
 PREPARED FOR
Pulte HOMES
 WEST MELBOURNE, FLORIDA

Attachment

2

AT&T unauthorized parallel installation southside Canal C-51 west of Emerson Drive



Handhole terminus at pole



Handhole terminus at pole



Handhole and pole at western terminus



Looking east from pole towards Emerson Drive



2' OFF POLE
LINE ON WATER
DISTRICT SIDE

Attachment

3

MELBOURNE-TILLMAN WATER CONTROL DISTRICT

MINUTES

April 25,2023

CALL TO ORDER

The regular scheduled meeting of the Melbourne-Tillman Water Control District (MTWCD) Board of Directors was called to order by Phil Weinberg, President on Tuesday, April 25, 2023 at 9:00 AM in the City of West Melbourne Council Chambers, Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was recited by all present.

ROLL CALL

The following Board Members were present:

Philip Weinberg, Board President
Drew Powshok
Jay Woltering
Don Jordan
Brant Hoffman
Keith Jerdon
Joe Hale, Vice President

Also present:

Rick Nipper, District Manager
Lisa Blackett, Assistant Manager/Administration/Secretary/Treasurer
Jim Beadle, District Attorney

RECOGNITION OF GUESTS/VISITORS/STAFF

Mike McCabe, District Engineer
Bo Rainbolt, Assistant Manager/Operations
Lindsey Aviles, Carr Riggs & Ingram
Katie Jordan, Resident of 4578 Alligator Flag Circle, West Melbourne

ANNOUNCEMENTS

The District Manager recognized the Assistant Manager/Operations for his 10 years of service to the District.

PRESENTATIONS

Lindsay Aviles, Carr, Riggs & Ingram presented the District's 2021/2022 audit. Ms. Aviles summarized the audit as a clean audit opinion and highlighted some of the statutory changes in standards. She highlighted the year-to-year comparisons from FY 2020/2021 to 2021/2022 listed on the comparative statement and explained the Florida Retirement System liability nearly doubled from 2021 creating a larger liability for the District. Ms. Aviles stated the newly implemented GASB 101, Compensated Absences will affect the District's liabilities for the upcoming year and reported the District's internal controls and segregation of duties did not have any deficiencies. She also reported the District's investments were in compliance. She concluded the presentation by stating there were no management disagreements and no other findings or adjustments to report. The President asked for a motion to approve the audit. Brant Hoffman made the **motion to approve the audit**. Joe Hale **seconded the motion**. The Board voted 7-0 to approve the audit.

PUBLIC COMMENTS

John Ditmore, West Melbourne City Councilman gave an update on the Westbrook flooding issue that the City is in the process of hiring an engineer to develop plans to begin constructing alternatives to help reduce the flooding risk. He requested for the upcoming 2023 hurricane season that the District continue to have the two-pump system in place and stated he would like to see changes to the District's funding schedule to provide the District with operating funding necessary. Mr. Ditmore thanked staff for the tour of the District and further understands the District's challenges.

Katie Jordan, 4578 Alligator Flag Circle, Sawgrass Lakes, West Melbourne requested temporary access to the District's right of way to construct a swimming pool. Ms. Jordan presented support to demonstrate that the only available access point to her backyard would be on the District's right of way from Shallow Creek Boulevard. Therefore, Ms. Jordan requested approval of a temporary access permit for the duration of construction and to waive the \$20,000 permit fee as it creates an undue hardship. The Manager stated that he and the Assistant Manager/Operations had visited the site and are in agreement there is no other access possibility. The Manager suggested options to ensure the right of way restoration would be completed could be an agreement, a bond or deposit and special conditions added to the temporary access permit. Joe Hale stated that he was concerned about restoration and suggested a bond or deposit. The District Engineer said he is concerned about the storage of materials in the right of way from the initial dig of the pool. Ms. Jordan stated there would be nothing stored on the right of way. The President stated he felt that Ms. Jordan had gone through all options to avoid utilizing the right of way and the \$20,000 permit fee would be a hardship. Therefore, he would be in favor of issuing a permit with the condition that no materials are to be in the right of way, a cash bond is needed to restore right of way and to waive the permit fee. Joe Hale **motioned to issue the permit and waive the fees, have a performance bond to ensure the restoration and as a condition of the permit, have no materials stored on the district's property.** Don Jordan **seconded the motion.** The Board **voted 7-0 to approve the motion.**

The District Engineer advised the Board that Robert Bane, Spectrum was unable to attend the meeting but he would present the request on behalf of Mr. Bane. The Engineer stated there were large vehicles entering the "Big Rig Storage Facility" on Babcock Street and C-76W that have had issues navigating the low hanging cable wires. Therefore, Spectrum would like to bore a direct line 3' off of the right way line. The Engineer said the permit application with fees has been submitted however the permit could not be issued without Board approval. Joe Hale asked the Engineer if there would be an as-built produced and the Engineer stated failure to produce the as-built would result in a delay in issuing new permits to Spectrum, per policy. Jay Woltering asked if there would be any open trenches or was the entire project direction bores. The Engineer answered it would be open cut to the driveway with a directional bore under the driveway and end with open cuts to the other pole. Brant Hoffman **motioned to allow Spectrum parallel use.** Jay Woltering **seconded the motion.** The Board **voted 7-0 to approve the motion.**

BUDGET

The Manager requested approval to replace the District's Site II Office Building roof and the transfer of \$14,489 from #5630001, Improvements other than Buildings to #5460000, Repair and Maintenance Services to cover the cost. Joe Hale **motioned to approve the transfer of funds for the reroofing of the Site II building.** Drew Powshok **seconded the motion.** The Board **voted 7-0 to approve the motion.**

The Manager requested approval to continue the 3% pay adjustment for FRS for the FY 2023/2024 Budget. Joe Hale **motioned to approve the request.** Drew Powshok **seconded the motion.** The Board **voted 7-0 to approve the motion.**

The Manager presented the District's fiscal year 2023/2024 user fees as: Residential rates of \$25 per acre or portion thereof, Agricultural rates of \$8.50 per acre or portion thereof and Commercial rates of \$52.50 per acre or portion thereof. He added the rates included a 4.6% increase in the Commercial classification only. The Manager stated the fiscal year 2023/2024 budget would fund a staff of twenty employees, the capital purchases of a slope mower at a cost of \$226,000 that was deferred from last year's budget and the purchase of a Bobcat loader at a cost of \$98,000 to replace the District's current aging machine. The President stated raising the Commercial classification was

the only option as the District's user fees would now reach the legislative maximum in all categories. He also added he would be working with the Senator Haridopolos for remedy. Drew Powshok **motioned to increase the Commercial User Fee to the cap of \$52.50 per acre for the 2023/2024 Budget.** Don Jordan **seconded the motion.** The Board **voted 7-0 to approve the motion.**

REGULAR BUSINESS

The Board President presented the minutes from the February 28, 2023 Board of Director's meeting for Board approval. Jay Woltering **motioned to approve the minutes.** Brant Hoffman **seconded the motion.** The Board voted 7-0 to **approve the motion.**

The Board President presented the Operating Statement through March 31, 2023 for Board approval. Joe Hale asked if the District had prepared year-end estimates to plan year end transfers. The Manager stated he and the Assistant Manager/Administration would be reviewing the budget to actuals for FY 2022/2023. The Assistant Manager/Administration advised the operating stating through March 31, 2023 did not include the roll over funds from the FY 2021/2022 budget as the Brevard County Commission would consider the District's request on May 9, 2023. She said the District's May 31, 2023 operating statement would look different once the request was approved and included in the budget. She also advised that the Florida Retirement System employer contribution rates will be increased nearly 2% effective July 1, 2023 that could require a budget transfer. Jay Woltering **motioned to approve the Operating Statement through March 31, 2023.** Brant Hoffman **seconded the motion.** The Board **voted 7-0 to approve the motion.**

OLD BUSINESS

The District Manager stated the situation like Ms. Katie Jordan presented was a good example of the opportunity for the Manager to have discretionary approval of temporary right of way use. He added the policy would read "the District Manager has the authority, under special circumstances to approve the temporary use of the District's right of ways and to waive applicable fees as deemed appropriate or to require a cash bond to protect the District's interests".

Joe Hale stated he likes the \$30.00 per linear foot as both a deterrent and a revenue source. He added his concern is that if the fees are waived for 300 linear feet, then everybody will want their fees waived as well. Drew Powshok stated the \$30.00 per linear foot is actually \$15.00 per linear foot if the canal is restored and suggested that the fees should not be 100% waived in certain situations. The President stated he felt the Manager should have discretion for emergency situations only and not instances such as a pool installation. Brant Hoffman suggested a lower flat fee with the bond requirement to be sure the canal right of way is restored. The President reminded the Board the District would lose the \$15 per linear foot fee for accessing the right of way. Joe Hale added that when development kicks in again, they will want to run utility lines in the right of way at no cost also.

Joe Hale stated that if the Board agrees, he would like to strike "special" for "emergency" and define emergency as either public safety or loss of property. The District Engineer said he would not consider a failed septic tank as an emergency. The Manager said he would consider it an emergency if there were no other access and the septic system had failed. Joe Hale agreed adding nobody plans a septic system failure but he did not believe irrigation systems failure would be an emergency. The Manager read the policy change to include the change "the District Manager has the authority, in an emergency to approve the temporary use of the District's right of ways and to waive applicable fees as deemed appropriate or to require a cash bond to protect the District's interests". Joe Hale **motion to approve the change as read.** Don Jordan **seconded the motion.** The Board **voted 7-0 to approve the motion.**

The President stated the consensus was to discuss the temporary access fees at the June 27, 2023 meeting and requested to have that included in the Agenda.

MANAGER'S REPORT

The Manager reported he had met with the Palm Bay Police, West Melbourne Police and the Brevard County Sheriff's office to sign an updated trespass affidavit. The Manager stated Senator

Haridopolos had updated him that the trespass legislation is moving through the legislature and is expected to be signed into law, effective July 1, 2023. The President said that Mr. Haridopolos would offer direction in how the new law would work at the next meeting and asked the Secretary/Treasurer to add the presentation of the new law and discussion of operational budget constraints with Senator Haridopolos to the June 27, 2023 Board Meeting agenda.

ENGINEER'S REPORT

The Engineer reported that permits are still coming in which require extensive review for compliance within the District. Changes to the City of Palm Bay's lot line outfall permitting process has prompted more questions from developers. The Manager added staff has been working with the City of Palm Bay staff to streamline the process. The Engineer reported he had spoken to the engineer hired to work on the Westbrook improvement project to set a meeting to review plans for the outfall into C-62. He reported District staff had submitted the reimbursement request for the SOIRL program for C-13 for approximately \$250,000. The Engineer added that once that amount is approved, there is approximately \$220,000 remaining in the grant. He added the Florida Department of Environmental Protection (FDEP) recently reported the work the District has done through the grant has been a tremendous success to the lagoon by removing over 400% of the total nitrogen that was allocated to them. The District's allocation was zero so any additional amounts is a plus. The Manager stated he was very pleased with the success of the SOIRL program and the additional funds it brought to the District for required operations. The President agreed the grant has been good for the District as well as the Indian River Lagoon and Brevard County.

ASSISTANT MANAGER/OPERATIONS REPORT

The Assistant Manager/Operations reported that the annual maintenance on the MS-1 structure had been completed. He said the gates were pressure washed, the slides were lubricated with environmentally approved grease, the cables were checked for fraying and the batteries were serviced. The Assistant Manager/Operations stated the harvester was still down and obtaining the parts needed to get it fixed have been difficult to get as they were built to order items from overseas.

The Assistant Manager/Operations stated the Aquatics team has begun application of the annual SONAR treatment and the spray truck was in the C-2 basin with the mowers in the C-61 basin. He added the mechanics have begun the maintenance preparations for the District's pumps to be installed in early June.

Jay Woltering asked if during the maintenance of MS-1 were there any signs of the wall leaking and if the sandbar upstream from MS-1 was any worse. The Assistant Manager/Operations stated there was no evidence of any water seeping around the edges and the repairs made previously were working. He also added the sandbar is not as bad as it had been years previous from his memory but plans were being made to remove the sandbar during the winter.

The President asked if once the parts for the harvester arrive would the work be performed in-house and the Assistant Manager/Operations said the District's mechanics in close contact with the company that built the machine will do the repairs. The President added the harvester has become expensive to maintain with over \$150,000 in costs and there may need to be discussion about replacing it.

The Assistant Manager/Administration stated the cost of the pumps for this year's hurricane season have increased significantly from what was budgeted and would most likely require a budget transfer request at the June or August Board meeting.

ATTORNEY'S REPORT

None

SECRETARY/TREASURER'S REPORT

The Secretary/Treasurer stated that the District received the check from Florida Department of Emergency Management (FDEM) for the contracts reimbursement that had been disputed as well as an additional \$6,300 materials cost reimbursement that was in review. She added the District's force account equipment submission was in review for approximately \$253,000 and the Administrative costs category Z should be approximately \$50,000

The Secretary/Treasurer stated the District's Budget Amendment for the Capital rollover from the FY 2021/2022 budget will on the May 9th 2023 agenda of the Brevard County Board of County Commission meeting. She added the Manager would attend the meeting to answer any questions the Commissioners might have.

The Secretary/Treasurer reported the Budget Hearing for the 2023/2024 FY budget has been set for August 10, 2023 at Rodes Park Community center at 6:15 pm to accommodate the Commissioner's schedules.

CLOSING

The Board President stated that the next Board meeting would be Tuesday, June 27, 2023 at 9:00 AM in the City of West Melbourne Council Chambers, Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida.

DIRECTOR'S REPORTS

Joe Hale – None

Brant Hoffman – None

Keith Jerdon – None

Don Jordan - None

Drew Powshok – None

Jay Woltering - None

Philip Weinberg – *The Board President thanked Councilman Ditmore for his support of the District and thanked him and the others local leaders who took the time to tour the District's operations. He added the District has received compliments from the West Melbourne City Council and the Marine Resources Advisory Council. The President added the District has been working with the City of Palm Bay on the restoration of Turkey Creek and although it is debatable how much of a role the District can play in that, he felt the communication and education was positive.*

ADJOURN

Phil Weinberg, President, adjourned the meeting at 10:34am.

Respectfully,

Lisa Blackett
Secretary
Board of Directors

Attachment

4



MELBOURNE-TILLMAN WATER CONTROL DISTRICT
Operating Statement through May 31, 2023

	Actual \$	FY 2023	Approved Budget	FY 2023	Over/Under	Percentage	
	To Date	Approved Budget	Adjustment	Modified Budget	Budget	Budget	
Revenue							
User Fees	\$ 2,135,621	\$ 2,384,346		\$ 2,384,346	\$ (248,725)	90%	
Permits	\$ 77,648	\$ 30,000		\$ 30,000	\$ 47,648	259%	
Miscellaneous Income	\$ 131,837	\$ 25,000		\$ 25,000	\$ 106,837	527%	
Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	-	
State Grant - FEMA	\$ 10,921	\$ -		\$ -	\$ 10,921	100%	
Federal Grant - FEMA	\$ 196,580	\$ -		\$ -	\$ 196,580	100%	
Intergovernmental Revenue	\$ 406,133	\$ 141,169		\$ 141,169	\$ 264,964	100%	
Revenue	\$ 2,958,740	\$ 2,580,515	\$ -	\$ 2,580,515	\$ 378,225	115%	
Balance Forward		\$ 2,431,564		\$ 2,431,564	\$ (2,431,564)	0%	
TOTAL INCOME	\$ 2,958,740	\$ 5,012,079	\$ -	\$ 5,012,079	\$ 2,053,339	59%	
Expenses							
Salary & Benefits							
Uniform Reimbursement	\$ (33)						
Salaries	\$ 734,053	\$ 1,135,662		\$ 1,135,662	\$ 401,609	65%	
Health Insurance	\$ 195,665	\$ 280,506		\$ 280,506	\$ 84,841	70%	
Retirement	\$ 77,807	\$ 139,719		\$ 139,719	\$ 61,912	56%	
FICA/Medicare	\$ 54,422	\$ 86,878		\$ 86,878	\$ 32,456	63%	
Workers' Comp	\$ 14,006	\$ 31,091		\$ 31,091	\$ 17,085	45%	
SALARY & BENEFITS	\$ 1,075,919	\$ 1,673,856	\$ -	\$ 1,673,856	\$ 597,904	64%	
Operations							
Professional Services	\$ 34,069	\$ 52,100	\$ -	\$ 52,100	\$ 18,031	65%	Legal, Drug Testing, Accounting & Court Reporting, Engineering Testing, Miscellaneous Professional Services
Contract Services	\$ 4,131	\$ 7,720		\$ 7,720	\$ 3,589	54%	Uniforms, Garbage Service
Travel	\$ 399	\$ 2,000		\$ 2,000	\$ 1,601	20%	Travel
Communications	\$ 6,837	\$ 10,300		\$ 10,300	\$ 3,463	66%	Postage, Telephone Service
Utilities	\$ 4,718	\$ 8,000		\$ 8,000	\$ 3,282	59%	Utility, Solid Waste Assessment
Rentals	\$ 4,511	\$ 11,500		\$ 11,500	\$ 6,989	39%	Rentals
Liability Insurance	\$ 100,434	\$ 101,927		\$ 101,927	\$ 1,493	99%	Insurance
Repair & Maintenance	\$ 111,909	\$ 220,205	\$ -	\$ 220,205	\$ 108,296	51%	Repair & Maintenance Service, Repair & Maintenance Supplies, Auto & Equipment Parts, Maintenance Agreements
Current Charges	\$ 51,941	\$ 49,687		\$ 49,687	\$ (2,254)	105%	Tax Collector, Bank Fees, Lic & Permits, Advertising, Unemployment
Office Supplies	\$ 4,176	\$ 6,000		\$ 6,000	\$ 1,824	70%	Office Supplies
Operating Supplies	\$ 167,940	\$ 361,500	\$ -	\$ 361,500	\$ 193,560	46%	Operating Supplies, Fuel, Gas & Oil, Aquatics
Books & Training	\$ 4,166	\$ 6,700		\$ 6,700	\$ 2,534	62%	Books, Pubs., Memberships, Training Costs
Restricted Reserves	\$ -	\$ 1,654,906		\$ 1,654,906	\$ 1,654,906		
OPERATIONS	\$ 495,231	\$ 2,492,545		\$ 2,492,545	\$ 1,997,314	20%	
Capital Outlay							
Improvements Other than Machinery	\$ 18,239	\$ 60,511		\$ 60,511	\$ 42,272	30%	
Machinery	\$ 380,533	\$ 781,167		\$ 781,167	\$ 400,634	49%	
Computer Equipment	\$ 210	\$ 1,500		\$ 1,500	\$ 1,290	14%	
Computer Software	\$ -	\$ 2,500		\$ 2,500	\$ 2,500	0%	
CAPITAL OUTLAY	\$ 398,982	\$ 845,678	\$ -	\$ 845,678	\$ 446,696	47%	
TOTAL EXPENSE	\$ 1,970,133	\$ 5,012,079	\$ -	\$ 5,012,079	\$ 3,041,946	39%	

Attachment

5



Melbourne-Tillman Water Control District
 FY 2023/2024 Budget
Approved by the Board of Directors 4/25/23

Staff Count	2022-2023 20	2023-2024 20	
5120000 SALARIES	\$ 1,135,662	\$ 1,147,842	1.07%
5210100 FICA-SOCIAL SECURITY	\$ 86,878	\$ 87,466	0.68%
5220100 RETIREMENT	\$ 139,719	\$ 182,736	30.79%
5230100 HEALTH & LIFE INSURANCE	\$ 280,506	\$ 282,960	0.87%
5240100 WORKERS COMPENSATION	\$ 31,091	\$ 35,755	15.00%
Compensation & Benefits	\$ 1,673,856	\$ 1,736,759	3.76%
531 Professional Services	\$ 38,100	\$ 39,100	2.62%
Legal Services	\$ 8,000	\$ 9,000	
Drug testing	\$ 100	\$ 100	
Other Professional Services	\$ 30,000	\$ 30,000	
532 Accounting & Auditing	\$ 13,000	\$ 14,000	7.69%
Auditing Services	\$ 13,000	\$ 14,000	
534 Other Contractual Services	\$ 7,720	\$ 7,300	-5.44%
Uniform Rental	\$ 5,720	\$ 5,900	
Garbage Service	\$ 2,000	\$ 1,400	
540 Travel & Per Diem	\$ 2,000	\$ 1,200	0.00%
Travel	\$ 2,000	\$ 1,200	
541 Communications & Freight Services	\$ 10,300	\$ 10,500	1.94%
Telephone	\$ 8,000	\$ 8,000	
Postage, Freight	\$ 2,300	\$ 2,500	
543 Utility Services	\$ 8,000	\$ 8,375	4.69%
Water & Electricity	\$ 7,500	\$ 7,875	
Solid Waste Assessment	\$ 500	\$ 500	
544 Rentals & Leases	\$ 11,500	\$ 13,500	17.39%
Rentals & Leases	\$ 11,500	\$ 13,500	
545 Insurance	\$ 102,927	\$ 144,098	40.00%
General Liability	\$ 102,927	\$ 144,098	
546 Repair & Maintenance Services	\$ 171,370	\$ 188,507	10.00%
Repair & Maintenance Services	\$ 84,700	\$ 93,170	
Repair & Maintenance Supply	\$ 26,620	\$ 29,282	
Auto & Equipment Parts	\$ 54,550	\$ 60,005	
Maintenance Agreements	\$ 5,500	\$ 6,050	
549 Other Current Charge & Obligations	\$ 49,687	\$ 50,322	1.28%
Bank Service Fees	\$ -	\$ -	
Licenses/Permits	\$ 500	\$ 500	
Advertising	\$ 1,500	\$ 1,500	
Tax Collector/Property Appraiser	\$ 47,687	\$ 48,322	
551 Office Supplies	\$ 6,000	\$ 6,600	10.00%
Office Supplies	\$ 6,000	\$ 6,600	
552 Operating Supplies	\$ 361,500	\$ 293,750	-18.74%
Fuel, Gas & Oil	\$ 160,000	\$ 125,000	
Aquatic Treatment	\$ 185,000	\$ 150,000	
Operating Supplies	\$ 16,500	\$ 18,750	
554 Books, Publications, Subscriptions, Membership	\$ 6,700	\$ 7,000	4.48%
Books, Pubs, Subs, Member	\$ 3,200	\$ 3,500	
Training	\$ 3,500	\$ 3,500	
Operations Expense	\$ 788,804	\$ 784,252	-0.58%
5610001 Capital Outlay - Land	\$ -	\$ -	
5620001 Capital Outlay - Buildings	\$ -	\$ -	
5630001 Capital Outlay - Improvements other than Buildings	\$ 75,000	\$ 25,000	-66.67%
5640001 Capital Outlay - Machinery & Equipment	\$ 259,634	\$ 324,164	24.85%
Dump Trucks	\$ 204,000	\$ 226,000	Slope Mower
Flat bed truck w/crane	\$ 55,634	\$ 98,164	Bobcat
Slope Mower			
5640200 Computer Hardware	\$ 1,500	\$ 2,000	33.33%
Desktop Computer (2 replacements & laser Printer)	\$ 1,500	\$ 2,000	
5640300 Computer Software	\$ 2,500	\$ 2,500	0.00%
Capital Outlay	\$ 338,634	\$ 353,664	4.44%
5700001 Debt Service	\$ -	\$ -	
5990011 Reserves	\$ 1,654,906	\$ 1,831,129	10.65%
Emergency Reserves	\$ 262,103	\$ 268,484	2.43%
Capital Outlay Reserves	\$ 261,897	\$ 261,897	
Operating Reserves	\$ 261,898	\$ 53,757	
Pipe & Outfall Reserves	\$ 261,964	\$ 25,321	
OPEB Reserves	\$ 94,336	\$ 80,451	-14.72%
Net Pension (FRS) Reserves	\$ 512,709	\$ 1,141,219	122.59%
TOTAL PROJECTED EXPENSE	\$ 4,456,200	\$ 4,705,804	5.60%
3400000 CHARGES FOR SERVICE	\$ 2,384,346	\$ 2,416,125	1.33%
3200000 Licensing & Permits	\$ 30,000	\$ 40,000	33.33%
3600000 Interest	\$ 25,000	\$ 50,000	100.00%
3650000 Other Income			
3013000 Balance Forward - Operating	\$ 2,016,854	\$ 2,199,679	9.06%
TOTAL PROJECTED REVENUE	\$ 4,456,200	\$ 4,705,804	5.60%



Melbourne-Tillman Water Control District
 FY 2023/2024 Budget
 Amended by the Board of Directors 6/27/23

Approved by the Board of Directors 4/25/23

	2022-2023		2023-2024		
Staff Count	20		20		
5120000 SALARIES	\$	1,135,662	\$	1,147,842	1.07%
5210100 FICA-SOCIAL SECURITY	\$	86,878	\$	87,466	0.68%
5220100 RETIREMENT	\$	139,719	\$	182,736	30.79%
5230100 HEALTH & LIFE INSURANCE	\$	280,506	\$	282,960	0.87%
5240100 WORKERS COMPENSATION	\$	31,091	\$	35,755	15.00%
Compensation & Benefits	\$	1,673,856	\$	1,736,759	3.76%
531 Professional Services	\$	38,100	\$	39,100	2.62%
Legal Services	\$	8,000	\$	9,000	
Drug testing	\$	100	\$	100	
Other Professional Services	\$	30,000	\$	30,000	
532 Accounting & Auditing	\$	14,000	\$	14,000	0.00%
Auditing Services	\$	14,000	\$	14,000	
534 Other Contractual Services	\$	7,720	\$	7,300	-5.44%
Uniform Rental	\$	5,720	\$	5,900	
Garbage Service	\$	2,000	\$	1,400	
540 Travel & Per Diem	\$	2,000	\$	1,200	0.00%
Travel	\$	2,000	\$	1,200	
541 Communications & Freight Services	\$	10,300	\$	10,500	1.94%
Telephone	\$	8,000	\$	8,000	
Postage, Freight	\$	2,300	\$	2,500	
543 Utility Services	\$	8,000	\$	8,375	4.69%
Water & Electricity	\$	7,500	\$	7,875	
Solid Waste Assessment	\$	500	\$	500	
544 Rentals & Leases	\$	11,500	\$	13,500	17.39%
Rentals & Leases	\$	11,500	\$	13,500	
545 Insurance	\$	101,927	\$	144,098	41.37%
General Liability	\$	101,927	\$	144,098	
546 Repair & Maintenance Services	\$	220,205	\$	188,507	-14.39%
Repair & Maintenance Services	\$	120,189	\$	93,170	
Repair & Maintenance Supply	\$	26,620	\$	29,282	
Auto & Equipment Parts	\$	67,896	\$	60,005	
Maintenance Agreements	\$	5,500	\$	6,050	
549 Other Current Charge & Obligations	\$	49,687	\$	50,322	1.28%
Bank Service Fees	\$	-	\$	-	
Licenses/Permits	\$	500	\$	500	
Advertising	\$	1,500	\$	1,500	
Tax Collector/Property Appraiser	\$	47,687	\$	48,322	
551 Office Supplies	\$	6,000	\$	6,600	10.00%
Office Supplies	\$	6,000	\$	6,600	
552 Operating Supplies	\$	361,500	\$	293,750	-18.74%
Fuel, Gas & Oil	\$	160,000	\$	125,000	
Aquatic Treatment	\$	185,000	\$	150,000	
Operating Supplies	\$	16,500	\$	18,750	
554 Books, Publications, Subscriptions, Membership	\$	6,700	\$	7,000	4.48%
Books, Pubs, Subs, Member	\$	3,200	\$	3,500	
Training	\$	3,500	\$	3,500	
Operations Expense	\$	835,639	\$	784,252	-6.15%
5610001 Capital Outlay - Land	\$	-	\$	-	
5620001 Capital Outlay - Buildings	\$	-	\$	-	
5630001 Capital Outlay - Improvements other than Buildings	\$	60,511	\$	25,000	-58.69%
5640001 Capital Outlay - Machinery & Equipment	\$	785,167	\$	324,164	-58.71%
Slope Mower	\$	204,000	\$	226,000	Slope Mower
Herbicide Containment Building	\$	55,634	\$	98,164	Bobcat
Dump Truck	\$	147,929			
Flat Bed Truck	\$	41,774			
Long Reach Excavator	\$	190,661			
Mini Excavator	\$	141,169			
5640200 Computer Hardware	\$	1,500	\$	2,000	33.33%
	\$	1,500	\$	2,000	
5640300 Computer Software	\$	2,500	\$	2,500	0.00%
Capital Outlay	\$	845,678	\$	353,664	-58.18%
5700001 Debt Service	\$	-	\$	-	
5990011 Reserves	\$	1,656,906	\$	1,831,129	10.51%
Emergency Reserves	\$	264,103	\$	268,484	1.66%
Capital Outlay Reserves	\$	261,897	\$	261,897	
Operating Reserves	\$	261,898	\$	53,757	
Pipe & Outfall Reserves	\$	261,964	\$	25,321	
OPEB Reserves	\$	94,336	\$	80,451	-14.72%
Net Pension (FRS) Reserves	\$	512,709	\$	1,141,219	122.59%
TOTAL PROJECTED EXPENSE	\$	5,012,079	\$	4,705,804	-6.11%
3400000 CHARGES FOR SERVICE	\$	2,384,346	\$	2,416,125	1.33%
3200000 Licensing & Permits	\$	30,000	\$	40,000	33.33%
3600000 Interest	\$	25,000	\$	50,000	100.00%
3650000 Other Income	\$	141,169			
3013000 Balance Forward - Operating	\$	2,431,564	\$	2,199,679	-9.54%
TOTAL PROJECTED REVENUE	\$	5,012,079	\$	4,705,804	-6.11%
NET	\$	-	\$	-	